



THOMAS ANDERSON
SUPERINTENDENT

NEW BEDFORD PUBLIC SCHOOLS
PAUL RODRIGUES ADMINISTRATION BUILDING
455 COUNTY STREET
NEW BEDFORD, MASSACHUSETTS 02740
www.newbedfordschool.org
(508) 997-4511

"We are committed to developing a community of learners who are academically proficient, demonstrate strong character and exhibit self-confidence."

KAREN A. TREADUP
DEPUTY SUPERINTENDENT
ANDREW O'LEARY
ASSISTANT
SUPERINTENDENT OF
FINANCE & OPERATIONS
HEATHER EMSLEY
EXECUTIVE DIRECTOR OF
HUMAN CAPITAL SERVICES
JENNIFER FERLAND
EXECUTIVE DIRECTOR OF
STRATEGIC INITIATIVES & PARTNERSHIPS
SANDRA FORD
EXECUTIVE DIRECTOR OF
SPECIAL EDUCATION & STUDENT
SERVICES
SONIA WALMSLEY
EXECUTIVE DIRECTOR OF
EDUCATIONAL ACCESS &
PATHWAYS

MEMORANDUM TO DECLARE SURPLUS

To: Principals, Directors, Coordinators, Supervisors, and Technology Services
From: Andrew O'Leary, Assistant Superintendent of Finance & Operations
Date: March 1, 2020
Subject: **Surplus Property Report – February 2021**

The enclosed surplus property reports are forwarded for your information.

Please contact the originator for additional information.

Requests for surplus property should be made through the office of Finance & Operations.

Attachment(s)



**NEW BEDFORD PUBLIC SCHOOLS
SURPLUS REQUEST FORM**

Revised: December 2018

To: Andrew B. O'Leary, Assistant Superintendent of Finance & Operations

From: Sean Woodard-McNiff

Date: 2/8/2021

I would like to declare the following items surplus in accordance with School Committee Policy DN:

Quantity	Description	Make/Model	Asset Tag #	Serial Number	Condition
3	Toner (CYAN)	Printer HP LV4600			New
1	Toner (Magenta)	Printer HP LV4600			New
1	Toner (Yellow)	Printer HP LV4600			New
3	Toner (Black)	Printer HP LV4600			New
1	Toner (Yellow)	Printer HP LV4600			New
2	Toner (Black)	Printer HP 4200			New

Signature:  _____

Name and Title: Sean Woodard-McNiff- Principal

Dept. / School: New Bedford School Dept/Normandin Middle School

To: Andrew B. O'Leary, Assistant Superintendent

From: Brittany Hullinger, Manager of Operations

Date: 2/23/2021

I would like to declare the attached items surplus in accordance with School Committee Policy DN.

Description	Make	Model	Asset Tag#	Serial Number	Condition
Grey Fabric Chair with Wheels			51-53		Poor, Broken
Trapezoid Metal Tables (60)					Fair
Wooden Chairs with Metal Base (4)					Poor, Rusted base
Metal Grated Cabinet (2)					Fair
45 Turn Table					Fair
Box TV's (4)			7, 34, 505-5-75 (2 unmarked)		Poor
VCR Set (2)			505-VCR-53, 505-VCR-20		Fair
Metal Scrap (poles, drawers, Projector Rods)					Poor
Wooden Desk (2)					Broken
Metal 2-Drawer Filing Cabinet					Poor, Drawers Inoperable
Teal Fabric Chair					Fair
Shopping Carts (2)					Poor
Folding Wooden Cafeteria Tables (6)					Poor, Rusted Base
Metal Fan Top					Poor, Broken



Brittany Hullinger, Manager of Operations

New Bedford High School

To: Andrew B. O'Leary, Assistant Superintendent

From: Brittany Hullinger, Manager of Operations

Date: 2/23/2021

I would like to declare the attached items surplus in accordance with School Committee Policy DN.

Description	Make	Model	Asset Tag#	Serial Number	Condition
Red Fabric Chairs (8)					Fair
Basketball hoop & backboard					Fair, some rusting on rim
Long Wooden table (IT lab)					Poor, broken in several places
Metal Desk					Fair
Rolling Metal Desk (2)					Fair
Rolling Plastic Chairs (7)					Good
Metal drafting table (4)					Fair
Metal stools (19)					Poor, cracked, and rust at base
Countertops- faux surface					Broken
Metal 4-Drawer Filing Cabinet					Poor, 2 Drawers Inoperable
Yellow Pannel Faux-Leather Chairs (2)					Fair
Metal Cart					Poor
ColorTran Lighting Units (10)		104-045			Poor, Non-functional
Tan Open Back Chairs (15)					Poor, Broken



Brittany Hullinger, Manager of Operations

New Bedford High School